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project estimate

Project: Jan Lewis memorial celebration

Client: Office of the Dean, School of Arts and Sciences

Date: 9/21/18

timeline (tentative)	description	estimated hrs.
9/24	Finalized content for remembrance book provided (Invoice #1 - 25%)	-
9/27	3 concept directions for remembrance book presented & 1 direction chosen	9
9/29	1st round revisions provided	3
10/1	2nd round revisions	2
10/2	Final remembrance book presented (Invoice #2 - 25%)	-
10/5	3 concept directions of slideshow and large poster presented	8
	1st round revisions provided.	3
10/10	Final version of slideshow and large poster presented (Invoice #3 - 50%)	-

Timeline is to be determined upon commencement of project. Project cannot commence without all required components from client (text, photography, supporting information, etc.) If 2 rounds of feedback are exceeded or YZ wishes to make changes to a component after it has been approved and submitted, an additional Authors Alteration rate of \$55.00/hour will apply.

total hrs. 25
rate \$45
total \$1,125